



Charging Policy

St Joseph's is a **happy**, welcoming **community**, enriched by our **diversity**, where we strive to be **better than our best**.

A place where we **love** one another, **love learning**, **love Jesus** and **love life**.

Date of Policy	Autumn Term 2021
Next Review	Autumn Term 2024
Signed (Governor)	
Signed (Headteacher)	

Introduction

1.1 All education during school hours is free. We do not charge for any activity as part of the National Curriculum with the exception of individual or group music tuition.

2. Voluntary Contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the costs of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip does go ahead, it may include children whose parents have not paid any contributions. We do not treat these children any differently from any others.

2.2 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

visits to museums

activities which require transport expenses

outdoor leisure activities

visits to the theatre

musical events

school residential trips

3. Residential Visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover costs of board, lodging and transport. Parents can apply to the 'hardship fund' to help towards costs.

4. Music Tuition

4.1 Children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We give parents information about additional music tuition on a termly basis.

5. Swimming

5.1 When swimming is organised for pupils in Key Stage 2, this takes place in school time and is part of the National Curriculum. The swimming lessons are paid for by the school but we may request a voluntary contribution for transport costs. We inform parents when these lessons take place and ask parents for written permission for their child to take part in swimming lessons.

6. Extra Curricular Activities

6.1 The school offers a range of extra-curricular activities. A charge is made for these to contribute to the cost of leaders and coaches.

7. Lettings

7.1 In line with Local Authority Policy and Financial Regulations, applications for hire of school premises and grounds must be made to the Governors of St Joseph's. Governors will decide on the rate of charges and will ensure sufficient charge be made for lettings to cover all caretaker, heating/lighting and wear and tear costs.

7.2 Each applicant will be considered individually and the charge determined in accordance with the School's Scale of Charges.

7.3 Hirer's are expected to have their insurance cover, have appropriate qualifications, training etc. and, where necessary have CRB clearance.

7.5 Where there is a Governor or school-arranged out of hours meeting or event, Governors may decide that it not as such a 'Letting' and may decide to waive any hire charge or charge a reduced fee i.e. Governors meetings, staff meetings, PTA meetings, school arranged football matches and community use of school.

8. Freedom of Information

8.1 In accordance with the Freedom of Information Act and in line with Local Authority advice. Governors reserve the right to recover the additional costs of retrieving and sending information which has occurred as a result of a Freedom of Information enquiry.